

FIRE COMMISSION MINUTES Thursday, April 9, 2015 LETA VAUGHN

REGULAR MEETING AGENDA

Call to Order 7:05

Attending: Ron Drake, Bob Lippman, Bob Russell, Leta Vaughn, Jazmine Duncan, Greg Halliday

-Approval of Minutes Bob L. motions, Bob R seconds, unanimous.

-Public Comment: Dave Vaughn wrote a letter recommending getting fence around fire station 1 property installed. Greg Halliday says everything is ready to begin installing fence.

-Fire Chief's Report: Ron Drake

No Fires. Good meeting at training night with propane and fire extinguishers
Vehicle inspections by state last week: all passed except hummer (it has a leak of fuel or transmission fluid). Engine 34 half passed this year! Inspector would like to come down and spend some time here and work on our trucks. Have done 4 pack tests. Pack tests are eligible for in kind hours. 2 tests will be done Saturday morning. A few more people need shelter test. New this year everybody must have IS700 cert.

Ron attended a fire cooperators meeting by US forest service: emphasis was to protect people and not risk life for structures. They will have a controlled burn of 4000 acres on South side of La Sals in the spring. Anticipate fire season to be similar to last year.

Ron helped Janet Gregory burn at cemetery. Fire danger jumped to high this week because of high winds. Engine 31 is now in service and was inspected.

Will go over list of people with engines assigned to them. Would like them to be run once a week. Check the tire pressure. Ordering first aid kits for all engines.

-Treasurer's Report: Bob Russell

--Financial accounting update (ongoing) We are behind on grants.

Office expenses are over budget because of legal fees. Bob L.: we should have a line item for legal and professional fees.

Fire Fighting equipment, training and utilities are over budget right now but will even out later. We just have engine training left this year and that is only transportation costs.

Bob still working on getting us a year to date report.

--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing) nothing new

--Discussion and possible action on budget approval process, amendments, and reporting (ongoing) nothing new

-Discussion and possible action on The Utah State Grant request to be submitted in April: Bob Russell: This is the Grant that we got last year. Ron D. and Bob R. are working on filing it out. Total limit is \$15000. Planning to request only wildland equip., because everyone must be certified as structure firefighter to qualify for structure equipment. Due on the April 17. Will be awarded in June if we get it. Asking for one forest service type radio that is P25 compliant about \$1500, also asking for 4 more of the new pagers, 2-3 new hose packs, a \$1200 portable pump, 2- 3 more water backpacks and parts for existing packs and 1 portable water tank.. Bob R. will asking Mark Marcum to create a list of what our engines need on them to bring them up to standards so we can add to the grant requests. If anyone has thoughts let Bob R. know.

-Updates regarding Shafer Ln. Extension easements and proposed agreement with town: Bob Lippman Name has been figured out and fixed on original copy. Bob L. needs to sign the newest copy. Bob will get it to Ali ASAP.

-Discussion and possible action on immediate needs/purchasing and engine repairs/upgrades Hummer needs to be fixed.

-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: setting of workshop(s) for development of standard operating guidelines, policies and procedures
Workshop meeting planned for Monday, April 13, 9:00-12:00 to come up with 5 year plan for the fire district. Keep Jazmine updated to how that meeting went. SOG's how to go about starting. Pick a few categories and start working on them.

-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/ Bob Russell Got draft out to public.. Next meeting will need to fill out probability analysis tables. Have a lot to do still to get it approved. Bob L. are ratings premature? Jaz we can change those after we get public input. Public hearing will be scheduled in May.

-Emergency Medical Responder Report: Bob Russell One call in March.

-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL): Bob Lippman Fire plan is slowed down. Chipper day is not scheduled yet, but will call Mark Marcum for a date.

-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.

Reminder next meeting at station 2

Adjourn 8:25 Leta motions Bob L. seconds unanimous